

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/23

New Delhi, dated: 10.11.2021

**The General Managers
(All Indian Railways/PUs)
(As per standard mailing list)**

Sub: Extension of deadline for filling up of Self Appraisal through e-APAR module of HRMS reg.

Ref: Board's letter No. PC-VII/2020/HRMS/23 dated 16.04.2021

Vide Board's letter under reference, it was advised that APARs of all Group 'C' employees for the year 2020-21 onwards would invariably be initiated through e-APAR module of HRMS only.

2. However, representations/suggestions have been received from Federations and Zonal Railways requesting to extend the deadline for filling up of self appraisal through e-APAR module as certain employees have not been able to file their Self Appraisal in the HRMS system.

3. In view of the same, it has been decided to extend the last date for filing Self Appraisal in e-APAR module of HRMS to **30th November, 2021**. As such, Railway Administration is requested to complete the process of self appraisal through e-APAR module of HRMS positively by 30th November, 2021. No further extension shall be granted.

4. This may please be treated as **URGENT**.


10/11/2021

(M. K. Gupta)

**Executive Director, Pay Commission-II
Railway Board**

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Copy to :

1. JS, JS(G), and PAO Railway Board.
2. GM/HRMS/CRIS

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